



THE VILLAGE OF  
**N A K U S P**

# BUSINESS LICENCE APPLICATION

Nakusp Village Office 91 1<sup>st</sup> Street NW, 250.265.3689, [finance@nakusp.com](mailto:finance@nakusp.com)

I/We hereby  **APPLY** for or  **RENEW** a Business Licence to carry on a business in the Village of Nakusp, namely:

Name of Business: \_\_\_\_\_

Street Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Owner/Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Residential/Non-Residential: \_\_\_\_\_

Description of Business: \_\_\_\_\_

\_\_\_\_\_

Number of Units (if applicable): \_\_\_\_\_

Sandwich Board Sign  Display Table/Rack  Bistro Table and Chair(s)

*A certificate of insurance is required for sandwich board signs, display table/rack, and/or bistro table and chair(s).*

Payment Options: In Office: Cash, Debit, Cheque, Credit Card (additional fees apply) 8AM – 4PM Monday to Friday, except for holidays.

Cheque: A cheque can be dropped off in a secure drop box at the Village Office on the far door through the mail slot or mailed to PO Box 280, Nakusp BC, V0G1R0.

Online: Pay online with OptionPay through the website [www.nakusp.com](http://www.nakusp.com).

Additional fees are associated with OptionPay; a debit or credit card option is available.

Signature of Applicant: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

Folio #: \_\_\_\_\_ Zoning: \_\_\_\_\_

Parking Requirements: \_\_\_\_\_

Bldg/Fire Inspector Comments: \_\_\_\_\_

\_\_\_\_\_

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

Customer Number: \_\_\_\_\_ BL Number: \_\_\_\_\_

Payment Amount: \_\_\_\_\_ Date: \_\_\_\_\_

Cashier of the Village of Nakusp: \_\_\_\_\_

Business Licence Fees - Fees and Charges Bylaw 693, 2020 as amended

CATEGORY	DESCRIPTION	FEE
APARTMENTS	Rental of four (4) or more of self-contained units <b>Annual Fire Inspection required.</b>	\$100 <u>plus</u> \$25 per unit over 4
BANKS	Banks, Credit Unions & Trust Companies providing financial services	\$400
CAMPGROUND		\$100 plus \$10 per campsite
CANNABIS RETAIL SALES FACILITY	Sale of Cannabis and cannabis accessories	\$300 Initial Application & \$125 Renewal
CIRCUS - EXHIBITION OR ENTERTAINMENT	Circus, carnivals, exhibitions or animals and/or entertainment within public buildings or tents and/or mechanical rides	\$150 per day
GARBAGE COLLECTION	Providing the service of garbage collection within the Municipality's boundaries, <b>1 vehicle included.</b>	\$125 <u>plus</u> \$25 per additional vehicle
HOME OCCUPATION	Carrying on a business within the primary dwelling unit in a residential zone, includes the conducting of those services in a temporary rental space.	\$100
HOME OCCUPATION	As above but for a period of 3 months per calendar year	\$30
HOTEL / MOTEL	<b>Annual Fire Inspection required</b>	\$100 <u>plus</u> \$25 per unit
JANITORIAL	Providing the cleaning of commercial, office or homes from commercial premises.	\$100
FOOD TRUCK	Mobile unit that can set up to prepare and sell food and drink	\$125 per month
FOOD TRUCK - SPECIAL EVENT(S)	Mobile unit that can set up to prepare and sell food and drink during a special event on public property.	\$25 per day max five (5) days.
MOBILE FOOD CART	A cart that attaches behind a bike, pushed like a wheelbarrow or self-propelled concession on the sale of food or drink	\$125 per month
MOBILE VENDORS ON PRIVATE PROPERTY	A business carried out entirely in a mobile unit where the stocked items being offered for sale are carried and contained in the mobile unit.	\$500
MUSHROOM BUYER		\$100
PROFESSIONAL OFFICE	A person operating under the appropriate B.C. regulations and as defined in the Business Licence Bylaw. Includes law firms, accounting office, health care or therapy practitioners.	\$125 <u>plus</u> \$25 per practitioner
SHORT TERM VACATION RENTALS	<b>Annual Fire Inspection required</b>	\$300 per unit
RESTAURANTS/LOUNGES/PUBS	<b>Annual Fire Inspection required</b>	\$125
TAXI AND BUS/VEHICLE FOR HIRE	Providing transportation of the public for a fee, <b>1 vehicle included.</b>	\$125 <u>plus</u> \$25 per additional vehicle
TRAILER COURT	<b>Four (4) pads included.</b>	\$100 <u>plus</u> \$25 per additional pad
YOUTH	Business owned and operated by youth 18 years of age or younger	No charge
NON-PROFIT	Non-profit organizations (subject to request by the Municipality for financial statement)	No charge
ALL OTHER BUSINESSES NOT CLASSIFIED IN THIS SCHEDULE		\$125
MULTIPLE USES ON ONE PROPERTY	Multiple uses in one building which services complement each other such as hotel, restaurant, bar, etc.	Highest Business license fee <u>plus</u> \$100 per additional business